



BANGLADESH COLLEGE OF PHYSICIANS & SURGEONS (BCPS)

67, Shaheed Tajuddin Ahmed Sarani, Mohakhali, Dhaka.

INVITATION FOR TENDER

Date: - 01/10/2022

1.	Ministry/Division	Ministry of Health and Family Welfare
2.	Agency	Bangladesh College of Physicians and Surgeons (BCPS)
3.	Procuring Entity Name	Honorary Secretary, BCPS, Mohakhali, Dhaka-1212.
4.	Invitation for / Tender Package Name	Supply of Stationary, Printer Toner, Duplicating Ink & Master Roll, Store Item Printing, Electric Items & Paper (A4 & Legal Size) with 01 year complete warranty.
5.	Tender Ref. No & Date	BCPS /STA/917/2022/19893 Date- 01/10/2022
6.	Procurement Method	Open Tendering Method (As per PPR-8)
7.	Budget and Source of Funds	BCPS Own Fund Package Name BCPS- STA-17 / 2022
8.	Tender Publication Date	01/10/2022
9.	Tender Last Selling Date	22/10/2022 at 02:00 P.M.
10.	Tender Last Submission /Dropping/ Closing Date and Time	23/10/2022 at 02:00 P.M.
11.	Place of Selling and Receiving/Dropping Tender Documents	a) Office of the Honorary Secretary, BCPS, Mohakhali, Dhaka. b) Accounts Section of DGHS, Mohakhali, Dhaka.
12.	Tender Opening Date , Time and Place	23/10/2022 at 02:30 P.M., Office of the Honorary Secretary, BCPS, Mohakhali, Dhaka. In presence of Tenderer if any.
13.	Place, Date and Time of Pre-Tender / Pre- bid Meeting	Place: Office of the Honorary Secretary, BCPS, Mohakhali, Dhaka. Date: 15/10/2022, Time at 12:30 P.M.
14.	Submission of Tender	Tenders are being invited for a single lot or whole. The bidder may submit tender for whole or lot wise.
15.	Eligibility of Tenderers	1. The Tenderer shall have experience in supply of similar goods of the subject in single contract more than 12 lacs for lot: 1, 09 lacs for lot: 2, 07 lacs for lot: 3, 3.5 lacs for lot: 4, 07 lacs for lot: 5, 4.5 lacs for lot: 6 during the last 03 (three) years. 2. The average annual turnover of the tenderer should be more than 15 lacs for lot:1, 12 lacs for lot:02, 8.5 lacs for lot:03, 4.5 lacs for lot:4, 09 lacs for lot:5, 06 lacs for lot:6, during the last five years. 3. The minimum amount of credit line/credit facility/ liquid assets shall be Tk-13.5 lacs for lot:1, 10.5 lacs for lot:02, 7.5 lacs for lot:03, 4 lacs for lot:4, 08 lacs for lot:5, 5.5 lacs for lot:6.
16.	Brief Description of Goods and Related Services	Stated in Tender document/ As per TDS. The items will be accepted after considering suppliers sample.
17.	Guarantee / Warranty & after sales service	The items will be standard quality product and should be in good condition during use. Supply will be taken monthly/ quarterly for specific items. Payment will be made as per quoted rate after supply of the items and submission of bill.
18.	Price of Tender Documents Taka	Taka 1000/- (One Thousand Taka) only in cash (Non-refundable).
19.	The Tender Security & Completion time	Tender Security Amounts in Bangladeshi Taka will be 2.5% of the total quoted price. Completion time in weeks: 06 weeks.
20.	Name & Designation of Inviting Tender	Prof. Md. Billal Alam, Honorary Secretary, Bangladesh College of Physicians and Surgeons (BCPS).
21.	Address and Contact details of Official Inviting Tender	Bangladesh College of Physicians and Surgeons (BCPS) 67 Shaheed Tajuddin Ahmed Sarani, Mohakhali,, Dhaka-1212. Phone No.222295006, 222284189 Web. www.bcps.edu.bd, Email: bcps@bcps.edu.bd

The procuring entity reserves the right to accept or reject all tenders without assigning any reason.

(Professor Md. Billal Alam)
Honorary Secretary, BCPS
Mohakhali, Dhaka-1212.