



বাংলাদেশ কলেজ অব ফিজিশিয়ানস্ এন্ড সার্জনস্ Bangladesh College of Physicians & Surgeons

BCPS No. 323/2024/23720

Date: 25 September, 2024

Subject: Sanction of ex-Bangladesh leave.

Office Order

The undersignee is directed to convey the approval of the Bangladesh College of Physicians and Surgeons (BCPS) in favour of Mrs. Tahmina Akter Poly, Upper Division Assistant (UDA) of Bangladesh College of Physicians and Surgeons (BCPS) to visit India from 17.10.2024 to 21.10.2024. During her absence Kajal Malaker, Lower Division Assistant Cum Typist of BCPS will hold the charge of the Upper Division Assistant (UDA) of BCPS and do his duties from 17.10.2024 to 21.10.2024. as additional duty.

The approval is accorded in line with terms and conditions placed hereinafter:

- The period of leave including transit will be treated as on duty.
- All expenses in this connection including his round trip will be borne by herself;
- On return from abroad he will join and report in the same post and same scale to the College;

This order is issued as per the approval of the competent authority.

(Professor Abul Bashar Md. Jamal)
Secretary
Bangladesh College of Physicians and Surgeons (BCPS)

CPS No. 323/2023/

Date: 25 September, 2024

Copy forwarded for information and necessary action to (not in order of seniority):-

1. The Senior Vice-President and Chairman, Examinations Committee, BCPS.
2. The Vice-President, BCPS.
3. The Treasurer, BCPS.
4. The Secretary, BCPS.
5. The Honorary Controller of Examinations, BCPS.
6. The Honorary Director, RTMD, BCPS.
7. The Director, Administration, BCPS.
8. The Embassy of the people's Republic of Bangladesh in India.
9. Director General, Department of Immigration and Passport, Dhaka.
10. The System Analyst, BCPS.
11. The Deputy Controller of Examinations, BCPS.
12. The Deputy Chief Accounts Officer, BCPS.
13. The Deputy Director, Administration, BCPS.
14. The Deputy Chief Librarian, BCPS.
15. The Principal Research Officer (RTM), BCPS.
16. The Assistant Director (Administration), BCPS.
17. The Administrative Officer, BCPS.
18. Office in Charge, Passport & Immigration, Hazrat Shah Jalal International Airport, Dhaka.
19. Mr. KajalMalaker, Lower Division Assistant Cum Typist, BCPS
20. Mrs. TahminaAkter Poly, Upper Division Assistant (UDA), BCPS.
21. The P.A. to Secretary, BCPS.
22. Office Copy.

Professor (Brig. Gen.) Mohammad Aminul Islam
Director (Administration)
Bangladesh College of Physicians and Surgeons (BCPS)

67, Shaheed Tajuddin Ahmed Sarani, Mohakhali, Dhaka-1212, Bangladesh.

Tel: 880-2-222295006, 222284189, 222291865, 222284914, Fax: 880-2-9848928, E-mail: bcps@bcps.edu.bd, bcps@bcps-bd.org, Website: www.bcpsbd.org, www.bcps.edu.bd