



বাংলাদেশ কলেজ অব ফিজিশিয়ানস্ এন্ড সার্জেনস্ Bangladesh College of Physicians & Surgeons

BCPS

BCPS No. M.N.H.B-740/2006/2024/27221

Date: 08 October, 2026

Subject: Sanction of ex-Bangladesh leave.

Office Order

The under signee is directed to convey the approval of the Bangladesh College of Physicians and Surgeons (BCPS) in favour of **Md. Nazir Hossain Bhuiyan**, Assistant Administrative Officer (Admin) of the Bangladesh College of Physicians and Surgeons (BCPS) to visit Kingdom of Saudi Arabia for performing Umrah from **29-10-2026 to 11-11-2026**.

During his absence, **Sajal Biswas, Lab Assistant**, BCPS, will hold the charge of the said post and perform his duties for the said period (29-10-2026 to 11-11-2026).

The approval is accorded in line with terms and conditions placed here in after:

- The period of leave including transit will be treated as on duty;
- All expenses in this connection including his round trip will be borne by himself;
- On return from abroad he will join and report in the same post and same scale to the College.

This order is issued as per the approval of the competent authority.

(Professor Feroze Quader)

Secretary

Bangladesh College of Physicians and Surgeons (BCPS)

BCPS No. M.N.H.B-740/2006/2024/

Date: 08 October, 2026

Copy forwarded for information and necessary action to (not in order of seniority):-

1. The Senior Vice-President and Chairman, Examinations Committee, BCPS.
2. The Vice-President, BCPS.
3. The Treasurer, BCPS.
4. The Controller of Examinations, BCPS.
5. The Honorary Director, Dept. of Skill Development, BCPS.
6. The Director, Administration, BCPS.
7. The Senior System Analyst, BCPS.
8. The Additional Controller of Examinations, BCPS.
9. The Additional Director (Finance), BCPS.
10. The Additional Director, Administration, BCPS.
11. The Additional Chief Librarian, BCPS.
12. The Deputy Director, Administration, BCPS.
13. The Assistant Director (Administration), BCPS.
14. The Protocol-Cum-Public Relation Officer, BCPS.
15. The Administrative Officer, BCPS.
16. The Embassy of the people's republic of Bangladesh in Saudi Arabia.
17. The Director General, Department of Immigration and Passport, Dhaka.
18. Office in Charge, Passport & Immigration, Hazrat Shah Jalal International Airport, Dhaka.
19. Sajal Biswas, Lab Assistant, Department of skill Lab, BCPS
20. The P.A. to Secretary, BCPS.
21. Office Copy.

Professor (Brig. Gen. Retd.) Mohammad Aminul Islam
Director Administration
Bangladesh College of Physicians and Surgeons (BCPS)